



7405 Third Line Rd. Kars, ON, K0A 2E0 613-489-5294

www.tranquilacres.ca

Group Workshop Cancellation Policy

Cancellation Policy: In order to keep our program at Tranquil Acres efficient and affordable and to maintain the quality of horses, instruction/facilitation and lesson/session time options, we require **at least 30-days notice for cancellation of a workshop or participant**, without exception.

If you do not call or email the office to cancel or change your workshop details within 30-days or more in advance or if you do not show up for your scheduled workshop, you will be charged in full for your group workshop as per your contract.

This policy is in effect because:

- Once you schedule a workshop, you have bought that time and it is reserved for you.
- Booked but unused time slots interfere with efficient scheduling and running of lessons/sessions and workshops.
- An instructor/facilitator has been hired to teach/facilitate you and they may have traveled to the stable specifically for your lesson/session/workshop.
- The horses have been fed, shod, vetted, and groomed to provide you with a lesson/session/workshop.
- Your lesson/session/workshop fee helps pay for the horse's care.

Clients Signature: _____ Date: _____

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